



MILTON TOWNSHIP

Community Mental Health Board

Shannon Hartnett, President	Linda Richman, Member
Christine Evans, Secretary	Sarah O'Donnell, Member
Drew Ellis, Trustee Liaison	Christine Platt, Member
Abby McCarthy, Member	Rita Brosnan, Member
Jenny Burke, Member	



MILTON TOWNSHIP
SUPERVISOR JOHN MONINO

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SPECIAL MEETING OF THE MILTON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD

Tuesday, April 22, 2025, at 6:00 p.m.
1492 N. Main Street, Wheaton, IL 60187

The meeting of the Milton Township Community Mental Health Board was called to order by Shannon Hartnett, President of the Milton Township Mental Health Board at 6:05 p.m. Tuesday April 22, 2025, at Milton Township 1492 N. Main Street Wheaton, IL 60187.

Members present:

Shannon Hartnett (President)
Christine Evans (Secretary)
Drew Ellis – Trustee Liaison
Abby McCarthy – Member
Jenny Burke – Member
Sarah O'Donnell – Member
Christine Platt – Member
Rita Brosnan – Member

Members not present:

Linda Richman – Member

President Hartnett called the meeting to order. Secretary Evans completed the roll call. President Hartnett led the Pledge of Allegiance.

Public Comment: None

President Hartnett asked for motion to approve the minutes of the March 25, 2025, meeting. Motion to approve the minutes by Trustee Ellis and Seconded by Member Burke. All were in favor.

Old Business: None

New Business:

Financial Review: March's financial reports were reviewed and approved. Member O'Donnell made the motion. Member McCarthy Seconded. All were in favor and motion was carried.

Manager's Report: Manager Hutchins provided updates on the two outstanding 2024 funding partners (CASE and YMCA). Both are in the process of hiring for open positions. Four new 2025 Funding Partners provided First Quarter updates (Awakenings Project, Little Friends, MSHV and DCHD) and seem to be on track. A Q1 report was not received from ICNA Relief as requested. These Q1 updates have been sent to Board Members for review and filed in Foundant. Manager Hutchins attended a meeting hosted by DuPage Federation to bring the eight DuPage County 708 Boards together. Manager Hutchins reminded the board that the Economic Interest statements are due May 1st.

President's Report: President Hartnett reported that Manager Hutchins will be moving on to a new role. She gave Manager Hutchins some flowers and said she would be missed, and her knowledge will be difficult to replace. Trustee Ellis was thanked also. Due to the recent election, this would be Trustee Ellis's last meeting. President Hartnett has begun phone screens for the open CMHB Manager role. The Board discussed the best process for selecting a candidate. Member O'Donnell and Member Platt will join President Hartnett in Zoom interviews next week.

Correspondence: None

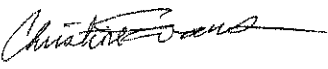
Board Member Liaisons: Secretary Evans reported on her Board Member Liaison visit to Teen Parent Connection. She had a great visit with this funding partner and gained a greater understanding of the work they are doing in Milton Township.

Review draft 2026 application and funding guidelines – Manager Hutchins walked the Board through the draft 2026 funding application and guidelines. She summarized the additions made and the Board discussed a few areas to add. These changes will be incorporated into the final application and guidelines.

Foundant tutorial – Manager Hutchins will create a Foundant tutorial to allow Board Members to review 2025 Funding Partner 6-month reports. Each Board Member will review the report from their Liaisons at the end of June.

2025 Initiatives and Ideas: Member Platt provided additional information about social worker interns in the libraries after reaching out to some local colleges to ask some more questions. President Hartnett noted that Lisle CMHB has set a precedent with a similar internship relationship with Benedictine University.

President Hartnett called for a motion to adjourn the meeting. Member O'Donnell motioned to adjourn. Member Burke seconded. All were in favor. Meeting adjourned at 7:03 p.m.

Christine Evans  5/27/25
Printed name of CMHB Secretary Signature Date

Laura Schwardt  5/27/25
Printed name of Deputy Clerk Signature Date